

AGENDA
LIBERTY TOWNSHIP MEETING

5 July 2018
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Committeepersons
Mayor
Municipal Professionals
Municipal Departments/Boards/Commissions

Approval of Agenda

Adoption of Minutes

Meeting and Executive Session of 7 June 2018

Unfinished Business

Lakeside Drive West Bid Openings
Block 39, Lot 6 – Vacant Land

New Business

Landuse Board Application Fees – Block 1, Lot 37.01
International Institute of Municipal Clerks Representative Support
Rabies Clinic- Paper Shredding Event
Green Acres Inspection Report
Employment Practices Liability Review & Updates

Resolutions

Interest Extension on Tax Payments
Disabled Veteran – Tax Exemption
Municipal Court Judge Appointment

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 5 July 2018. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:09 p.m.

Present: Mayor John Inscho; Carl Cummins; Peter Karcher; and Mike Beyer

Absent: Deputy Mayor Daniel Grover

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON CUMMINS

Carl Cummins reported that there is no LandUse activity. DPW has been filling potholes and cutting roads back.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for June 2018 and placed on file.

APPROVAL OF AGENDA

The agenda was approved as distributed.

APPROVAL OF MINUTES

A motion by Pete Karcher to adopt the public and executive session minutes of 7 June 2018 carried.

UNFINISHED BUSINESS

LAKESIDE DRIVE WEST BID OPENINGS

Eight bid document packages were picked up from the Municipal Clerk for the Lakeside Drive West Retaining Wall Reconstruction Project. Bids were opened on Friday, 29 June, 2018 at 12:00 noon

Attached bids were received. It was agreed to delay the ward of bid until Dan Grover reviewed the documentation.

BLOCK 39, LOT 6 (5 Walnut Drive)

Attorney Skoog reported that a title search on this parcel would cost approximately \$6,000.00 and could not be conducted until December 2018/January 2019. It was agreed to pursue the issue at this later time.

NEW BUSINESS

LANDUSE BOARD APPLICATION FEE (Block 1, Lot 37.01)

An email was received on 15 June 2018 from Paul Sterbenz, Maser Consulting, regarding the request to reduce the escrow fees for an application filed with the LandUse Board by Charlie's Paving for Block 1, Lot 37.01. Following discussion, it was agreed that Charlie's Paving would be asked to post a total of \$8,000.00 in escrow for said application.

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS REGION II DIRECTOR

It was agreed that Mayor Inscho would execute a letter of written support from Liberty Township for the nomination of Diane M Pflugfelder as an IIMC Region II Director to fulfill a vacated term expiring 30 June 2020.

RABIES CLINIC-PAPER SHREDDING EVENT

A motion by Mayor Inscho to support the combined event of Rabies Clinic and Paper Shredding on Saturday, 3 November 2018 at the DPW garage between 10 am and 12 noon carried.

GREEN ACRES INSPECTION REPORT

A letter of 27 June 2018 was received from Pam Their, NJ Green Acres Bureau of Legal Services and Stewardship. The letter stated that the tennis court showed significant cracking and required repair by 30 July 2018. Chuck Harvey, DPW Supervisor, acknowledged receipt of the letter and stated that the repair was being addressed.

EMPLOYMENT PRACTICES LIABILITY REVIEW & UPDATES

A letter of 22 May 2018 was received from PAIC Coverage Fund regarding the updating of the employment practices risk control program. It was agreed that Attorney Skoog would be working with the Municipal Clerk on these updates.

PAVILION RESERVATION REQUESTS

#1: A request was received from the Mountain Lake Community Association for a Watershed Festival with acoustic music and education tables on Tuesday, 7 August 2018 between 4:00 pm and 9:00pm. A motion by Peter Karcher to allowing the Mountain Lake Association to reserve the pavilion for said event and waive all related fees and escrows carried.

#2: A request was received from Shannon Schaaf for a private family party on Saturday, 18 August 2018 between 1:00 pm and 3:00 pm. All fees have been file with the application. A motion by Pete Karcher to allow the Schaaf family function carried.

RESOLUTIONS

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2018.047
A RESOLUTION ESTABLISHING A SPECIAL PERIOD FOR
THIRD QUARTER LOCAL PROPERTY TAXES IN THE TOWNSHIP OF LIBERTY

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, N.J.S.A. 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered;

NOW, THEREFORE, BE IT RESOLVED by the Committee of Liberty Township as follows:

No interest shall be charged on 3rd quarter taxes, due August 1, 2018, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, that if any such payment is not received on or before the 25th day interest at the usual rate will be charged from the August 1, 2018 date.

Vote: aye - Beyer
aye - Cummins
aye - Karcher
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2018.048

TAX EXEMPTION FOR DISABLED VETERAN
BLOCK 52, LOT 10

WHEREAS, the real property known as Block 52, Lot 10 on the Tax Map of the Township of Liberty, is owned by a Veteran who has been determined to be 100% wartime service-connected disabled by the United States Veteran’s Administration; and

WHEREAS, pursuant to NJSA 54:44-3.30, any such disabled Veteran is entitled to tax exempt status for their home; and

WHEREAS, the Tax Assessor has no administration procedure available to make the property tax exempt prior to creating the 2018 calendar year tax duplicate; and

WHEREAS, action is required by the Township Committee to provide the lawful tax exemption for Block 52, Lot 10;

BE IT RESOLVED, By the Township Committee of the Township of Liberty as follows;

1. Pursuant to NJSA 54:4-3.30, the premises at Block 52, Lot 10 are hereby made tax exempt as of 26 March 2018 while under the ownership of Marshall S Post.
2. The Township shall cancel all remaining real property taxes for Block 52, Lot 10 that have not yet become due for the year 2018.
3. The Township shall refund to the disabled Veteran all real property taxes heretofore paid for the property subsequent to 26 March 2018 in the amount of \$1,720.37.

Vote: aye - Beyer
absent - Grover
aye - Cummins
aye - Karcher
aye - Inscho

John Inscho,
Mayor

A motion by Mike Beyer to adopt the following resolution carried.

RESOLUTION #2018.049
RESOLUTION OF THE LIBERTY TOWNSHIP COMMITTEE RECOMMENDING
THE APPOINTMENT OF NICOLE N LENAR AS THE
MUNICIPAL COURT JUDGE OF THE MUNICIAPL COURT OF LIBERTY TOWNSHIP

WHEREAS, Liberty Township was advised of the retirement of Judge Palmer, the Municipal Court Judge, which will commence on 1 July 2018; and

WHEREAS, the Town of Belvidere, the “host” municipality of the Liberty Township Municipal Court, sought letters of intent to fill the position; and

WHEREAS, the interviews were conducted.

BE IT RESOLVED, that the Liberty Township Committee respectfully recommends the appointment of Nicole N Lenar, as the candidate to fill the vacancy of Municipal Court Judge of the Liberty Township Municipal Court to a term effective 1 July 2018 with expiration of 30 June 2019.

Vote: aye - Beyer
aye - Karcher
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2018.050
BEACH EMPLOYEES

WHEREAS, Salary Ordinance #2017.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2018 in the amounts designated below. All salaries are retroactive to 1 January 2018 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lynn Vonder Haar	Head Lifeguard	14.00/hour

Vote: aye - Cummins
absent - Grover
aye - Beyer
absent - Karcher
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2018.051
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$488,675.67.

Vote: absent - Grover
aye - Beyer
aye - Cummins
aye - Karcher
aye - Inscho

John Inscho,
Mayor

SUMMER RECREATION

A motion by Mike Beyer authorizing Mayor Inscho to execute the stand performance contract between the Township of Liberty and Tom Yurasits Productions for a summer recreation program on “Recycling Works like Magic” on Wednesday, 11 July 2018 at 9:00 am for a cost of \$300 to be paid out the Environmental Commission funds carried.

PUBLIC COMMENT was opened at 7:23 pm.

Jim Nicolls – Mr. Nicolls returned to Township Committee to commend the removal of the broken utility pole and roadside cleaning. He stated that the drainage ditch is a municipal right-of-way and he wants that cleaned. Also he stated that he has now gotten water into his basement, which had never happened before. The Zoning Officer is aware of the situation and investigating.

Lisa Thomas – Ms. Thomas questioned the locations of Block 39, Lot 6 and Block1, Lot 37.01. She also questioned a definition of IIMC. In conclusion, she inquired what would trigger an auction of the Lodge.

Lynn Gilmore – Ms Gilmore inquired if a sign could be posted stating the Mountain Lake Beach is open despite the road closure.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:31 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 2 August 2018
